BANK RECONCILIATION REPORT
TO THE BOARD OF TRUSTEES

Clinton Township School District

All Funds

For the Month of November 2019

		Beginning Cash Balance	Cash Receipts This Month	Cash Disburs. This Month	Ending Cash Balances
GOVERNMENTAL FUNDS					
1	General Fund Total - Fund 10	$ 7,367,872.50	$ 2,824,395.28	$ 2,363,283.31	$ 7,828,984.47
	- Cash - Fund 10	$ 4,770,380.04	$ 2,824,395.28	$ 2,363,283.31	$ 5,231,492.01
	- Capital Reserve - Fund 10	$ 2,176,254.67	$ -	$ -	$ 2,176,254.67
	- Maintenance Reserve - Fund 10	$ 421,237.79	$ -	$ -	$ 421,237.79
2	Special Revenue Fund - Fund 20	$ 393,649.23	$ 9,270.00	$ 12,619.01	$ 390,300.22
3	Capital Projects Fund - Fund 30	$ -	$ -	$ -	$ -
4	Debt Service Fund - Fund 40	$ 2.21	$ -	$ -	$ 2.21
5	**TOTAL GOVERNMENTAL FUNDS**	**$ 7,761,523.94**	**$ 2,833,665.28**	**$ 2,375,902.32**	**$ 8,219,286.90**
6	Enterpise Fund (Food Service) - Fund 60	$ 64,410.82	$ 32,742.74	$ 51,480.55	$ 45,673.01
TRUST AND AGENCY FUNDS					
7	Payroll	$ -	$ 794,955.24	$ 794,955.24	$ -
8	Payroll Agency & FSA	$ 10,047.08	$ 596,608.92	$ 611,383.69	$ (4,727.69)
9	Unemployment	$ 72,811.26	$ 54.74	$ 27,221.10	$ 45,644.90
TOTAL TRUST AND AGENCY FUNDS		**$ 82,858.34**	**$ 1,391,618.90**	**$ 1,433,560.03**	**$ 40,917.21**
10	**TOTAL ALL FUNDS (Lines 5, 6, and 10)**	**$ 7,908,793.10**	**$ 4,258,026.92**	**$ 3,860,942.90**	**$ 8,305,877.12**

Prepared and Submitted By:

Treasurer of School Monies

12/12/2019

BANK RECONCILIATION

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900813	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	10, 20, 40	*page 1 of 4*	

1	**Balance per Bank**				**11/30/2019**	8,236,622.37
		Reconciling Items				
		Additions				
		Deposits in Transit				
		Date	Amount			
2a		See list	37,629.98			
2b		Refund				
2c						
2d						
2		Total D.I.T.		37,629.98		
3		Total Additions			37,629.98	
4		Outstanding Checks		54,135.52		
5				829.93		
6		Total Deductions			54,965.45	
7						(17,335.47)
8	**Adjusted Balance per Bank as of**				**11/30/2019**	8,219,286.90
9	**Bal. per Board Secretary's Records as of**				**11/30/2019**	8,219,286.90
		Reconciling Items:				
		Additions				
10		Interest Earned				
11		Rounding				
12		Total Additions			0.00	
		Deductions				
13		Bank Charges				
14						
15		Total Deductions			0.00	
16		Net Reconciling Items				-
17	**Adjusted Board Secretary's Balance as of**				**11/30/2019**	8,219,286.90

OUTSTANDING CHECKS

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900813	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	10, 20, 40	*page 2 of 4*	

Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
11619	$ 106.22						
11731	$ 5.27						
12381	$ 78.93						
13183	$ 20.09						
13304	$ 300.00						
13647	$ 200.96						
13861	$ 100.00						
13937	$ 1,000.00						
14077	$ 366.80						
14085	$ 105.77						
14175	$ 300.00						
14214	$ 250.00						
14274	$ 11,474.64						
14307	$ 18,121.25						
14381	$ 235.00						
14407	VOID						
14415	$ 1,031.25						
14429	$ 14.97						
14440	$ 465.00						
14446	$ 90.00						
14448	$ 436.74						
14450	$ 8,320.00						
14454	$ 5,896.19						
14475	$ 48.99						
14476	$ 33.85						
14481	$ 35.00						
14488	$ 88.23						
14495	$ 224.00						
14501	$ 2,747.37						
14525	$ 625.00						
14528	$ 1,414.00						
						TOTAL CHECKS OUTSTANDING:	$ 54,135.52

RECONCILING ITEMS

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900813	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	10, 20, 40	*page 4 of 4*	

Additions	**Description**	**Amt**
June 2019	Payroll Owes GF for Mentoring Program	$ 4,849.90
June 2019	Zero out payroll, Payroll owes GF	$ 6,580.08
June 2019	Flex owed GF $10k Intefund per Audit	#########
October 2019	Transfer to CTMS SAF Account	$ 260.00
November 201	Agency Owes GF for OverTransfer	#########
Total:		#########

Deductions	**Description**	**Amt**
December 2018	GF Owes Paroll for Missed Payroll Transfer for Adjusment Pay	$ 162.04
January 2019	GF Owes Payroll for Adjustment	$ 284.35
Augsut 2019	GF Owes Agency for PERS Refund	$ 383.54
	Total:	$ 829.93

BANK RECONCILIATION

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900864	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	Cafeteria	*page 1 of 3*	

1	**Balance per Bank**				**11/30/2019**	45,865.01
		Reconciling Items				
		Additions				
		Deposits in Transit				
		Date	Amount			
2a		See List	0.00			
2b						
2c						
2d						
2		Total D.I.T.		0.00		
3		Total Additions			0.00	
		Deductions				
		Outstanding Checks				
4		(Attach list)		192.00		
5				0.00		
6		Total Deductions			192.00	
7		Net Reconciling Items				(192.00)
8	**Adjusted Balance per Bank as of**				**11/30/2019**	45,673.01
9	**Bal. per Board Secretary's Records as of**				**11/30/2019**	45,673.01
		Reconciling Items:				
		Additions				
10		Interest Earned				
11		Deposits to Book			.	
12		Total Additions			0.00	
		Deductions				
13		Bank Charges				
14		Other				
15		Total Deductions			0.00	
16		Net Reconciling Items				-
17	**Adjusted Board Secretary's Balance as of**				**11/30/2019**	45,673.01

OUTSTANDING CHECKS

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900864	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	Cafeteria	*page 2 of 3*	

Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
1444	$ 192.00						

TOTAL CHECKS OUTSTANDING: $ 192.00

RECONCILING ITEMS

Bank Name	Investors Bank		***Prepared by:***	Michael Falkowski
Account Number	559900864		***Date:***	12/12/2019
Statement Date	11/30/2019			
Fund/Funds	Cafeteria	*page 3 of 3*		

Additions	**Description**	**Amt**
	Total:	$ -

Deductions	**Description**	**Amt**
	Total:	$ -

BANK RECONCILIATION

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900872	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	Payroll	*page 1 of 3*	

1	**Balance per Bank**				**11/30/2019**	23,803.76
		Reconciling Items				
		Additions				
			Deposits in Transit			
			Date	Amount		
2a			See List	446.39		
2b						
2c						
2d						
2			Total D.I.T.		446.39	
3			Total Additions			446.39
4		Outstanding Checks			470.01	
5					23780.14	
6		Total Deductions				24,250.15
7						(23,803.76)
8	**Adjusted Balance per Bank as of**				**11/30/2019**	(0.00)
9	**Bal. per Board Secretary's Records as of**				**11/30/2019**	0.00
		Reconciling Items:				
		Additions				
10			See List			
11			Interest to move			
12			Total Additions			0.00
		Deductions				
13		See List				
14						
15			Total Deductions			0.00
16		Net Reconciling Items				-
17	**Adjusted Board Secretary's Balance as of**				**11/30/2019**	0.00

OUTSTANDING CHECKS

Bank Name	Investors Bank		***Prepared by:***	Michael Falkowski
Account Number	559900872		***Date:***	12/12/2019
Statement Date	11/30/2019			
Fund/Funds	Payroll	*page 2 of 3*		

Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
70936	31.25						
70937	388.01						
70943	50.75						

TOTAL CHECKS OUTSTANDING: $ 470.01

RECONCILING ITEMS

Bank Name	Investors Bank		***Prepared by:***	Michael Falkowski
Account Number	559900872		***Date:***	12/12/2019
Statement Date	11/30/2019			
Fund/Funds	Payroll	*page 3 of 3*		

Additions	**Description**	**Amt**
December 201	GF Owes Paroll for Missed Payroll Transfer for Adjusment Pay	162.04
January 2019	GF Owes Payroll for Adjustment	$ 284.35
		$ 446.39

Deductions	**Description**	**Amt**
June 2019	Payroll Owes GF for Mentoring Program	$ 4,849.90
June 2019	Zero out payroll, Payroll owes GF	$ 6,580.08
November 201	November 27, 2019 - Adjusted Withdrawl Amount	$12,350.16
	Total:	$23,780.14

BANK RECONCILIATION

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900856	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	Payroll Agency & FSA	*page 1 of 3*	

1	**Balance per Bank**				**11/30/2019**	28,035.49
		Reconciling Items				
		Additions				
		Deposits in Transit				
		Date	Amount			
2a		See List	383.54			
2b						
2c						
2d						
2		Total D.I.T.		383.54		
3		Total Additions			383.54	
4		Outstanding Checks See List		7,206.72		
5				25940.00		
6		Total Deductions			33,146.72	
7						(32,763.18)
8	**Adjusted Balance per Bank as of**				**11/30/2019**	(4,727.69)
9	**Bal. per Board Secretary's Records as of**				**11/30/2019**	(4,727.69)
		Reconciling Items:				
		Additions				
10				0.00		
11						
12		Total Additions			0.00	
		Deductions				
13						
14						
15		Total Deductions			0.00	
16		Net Reconciling Items				-
17	**Adjusted Board Secretary's Balance as of**				**11/30/2019**	(4,727.69)

OUTSTANDING CHECKS

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900856	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	Payroll Agency & FSA	*page 2 of 3*	

Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
		6/28/2019 EF	$ 640.00				
	EFT Carrie Moore		$ 14.81				
		EFT Carrie M	$ 25.49				
	EFT Carrie Moor Refund		$ (40.00)				
Payroll Agency QB Uncleared Items			$ 6,566.42				

TOTAL CHECKS OUTSTANDING: $ 7,206.72

RECONCILING ITEMS

Bank Name	Investors Bank		***Prepared by:***	Michael Falkowski
Account Number	559900856		***Date:***	12/12/2019
Statement Date	11/30/2019			
Fund/Funds	Payroll Agency & FSA	*page 3 of 3*		

Additions	**Description**	**Amt**
Augsut 2019	GF Owes Agency for PERS Refund	$ 383.54
	Total:	$ 383.54

Deductions	**Description**	**Amt**
June 2019	Flex owed GF $10k Intefund per Audit	$ 10,000.00
November 201	Agency Owes GF for OverTransfer	$ 15,940.00
	Total:	$ 25,940.00

BANK RECONCILIATION

Bank Name	Investors Bank	***Prepared by***	Michael Falkowski
Account Number	559900880	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	Unemployment	*page 1 of 3*	

1	**Balance per Bank**				**11/30/2019**	45,644.90
		Reconciling Items				
		Additions				
		Deposits in Transit				
		Date	Amount			
2a		See List	0.00			
2b						
2c						
2d						
2		Total D.I.T.		0.00		
3		Total Additions			0.00	
4		Outstanding Checks	See List	-		
5				0.00		
6		0.00 Total Deductions			-	
7						-
8	**Adjusted Balance per Bank as of**				**11/30/2019**	45,644.90
9	**Bal. per Board Secretary's Records as of**				**11/30/2019**	45,644.90
		Reconciling Items:				
		Additions				
10				0.00		
11						
12		Total Additions			0.00	
		Deductions				
13						
14						
15		Total Deductions			0.00	
16		Net Reconciling Items				-
17	**Adjusted Board Secretary's Balance as of**				**11/30/2019**	45,644.90

OUTSTANDING CHECKS

Bank Name	Investors Bank	***Prepared by:***	Michael Falkowski
Account Number	559900880	***Date:***	12/12/2019
Statement Date	11/30/2019		
Fund/Funds	Unemployment	*page 2 of 3*	

Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
						TOTAL CHECKS OUTSTANDING:	$ -

RECONCILING ITEMS

Bank Name	Investors Bank		***Prepared by***	Michael Falkowski
Account Number	559900880		***Date:***	12/12/2019
Statement Date	11/30/2019			
Fund/Funds	Unemployment	*page 3 of 3*		

Additions	**Description**	**Amt**
	Total:	$ -

Deductions	**Description**	**Amt**
	Total:	$ -